

Investigation and Hearing Log

Hearing Officer: _____ Date: _____ Time: _____

Phone: _____

Hearing Location: _____

Ass't Hearing Officer: _____

Exhibits: _____ through _____

Union Representatives

Name & Title/Organization:

Decision Due:

____ 7 Day Decision
____ 10 Day Decision
____ 15 Day Decision
____ 30 Day Decision
Other: _____

Present at Investigation/Hearing

Print Complete Name	Position	Purpose	Address

Instructions:
Hearing Officer: Please scan exhibits in the proper order, upload audio file, exhibits and this log sheet to us for transcription! We will verify your files and email you back a confirmation email. If you do not receive this confirmation email, please call 402-768-1086. Thank you!

CAS Associates – Transcript Team – 1993 A Avenue, Emerson, IA 51533

Telephone: (402) 768-1086 Email: CASTeam@casrail.com